



Channel Islands

CALIFORNIA STATE UNIVERSITY

President's Planning and Policy Council

Notes

January 30, 2023

9:00 - 10:30 a.m.

Attendees: Rich Yao, Mitch Avila, Laurie Nichols, Barbara Rex, Eboni Ford Turnbow, Ritchie LeRoy, Dana Lee Baker, Tom Hunt, William Nutt, Nancy Gill, Cindy Derrico, Toni DeBoni, Matt Zivot, Dottie Patten, Helen Alatorre, Cameron Bartosiewicz, Sergio Mercado, Annie Block-Weiss, Amanda Carpenter, and Brian Lindgren.

Guests: Scott Perez, Colleen Forest

1. Welcome (President Yao)

- a. New and returning members

2. Policy Review

a. Recommendation (2nd Reading)

- i. AA.11.011/SP.15.012 – Policy on Sponsored Projects Administration (Scott Pérez)
 - a. Minimal changes on page 1; moved language to background per Toni DeBoni's suggestion
 - b. On page 3, suggestion from Ritchie LeRoy to change the language to match other policies
 - c. Recommended approval; passed 19/19.
 - d. Policy now moves to Academic Senate for review.
- ii. SA.01.002 – Policy on the Death of a Student (C. Derrico)
 - a. VP Ford Turnbow and others reviewed the policy; Cindy highlighted the latest changes
 - b. Guiding Procedures are currently being drafted.
 - c. The family and President will be consulted; Dean of Students will coordinate and manage logistics and communication.
 - d. Annie Block-Weiss asked if there was an age threshold for a deceased student; the Dean of Students would determine when it would be appropriate.
 - e. Dottie Patten inquired about related actions (take off alumni and mailing lists).
 - f. Cameron Bartosiewicz asked about settling the student's account with the University; Cindy and Barbara Rex said historically, settlement is private and usually not pursued.
 - g. President Yao asked faculty reps if they had any questions; Jason Miller and Dana Baker agreed that this policy needs to be communicated with an announcement at Academic Senate.
 - h. Recommended for approval; passed 19/19.

- i. President thanked those that worked on this policy and procedure guide as it impacts many groups.

b. Discussion (1st Reading)

- i. AA.11.009/SP.15.001 – Policy on Principal Investigator (PI) (Scott Perez)
 - a. Scott gave a general overview of who is eligible to be a PI and their responsibilities.
 - b. Accountability was broadened.
 - c. Definitions updated; Co-Principal Investigator added.
 - d. Added Emeritus and FERP faculty as possible PIs.
 - e. Nancy Gill suggested grammatical edits.
 - f. Mitch Avila confirmed Program Chairs was acceptable.
 - g. Page 4: submissions made to University. Ritchie suggested adding ‘or Foundation.’
 - h. Barbara asked about CSU Grants; will be handled on case-by-case basis.
 - i. Receipt of grant does not guarantee continued employment.
 - j. Matt Zivot asked who has final responsibility; Provost would ultimately be involved.
- ii. AA.14.001 – Policy on Family Educational Rights and Privacy Act (FERPA) (Colleen Forest)
 - a. Minimal changes.
 - b. Annie asked what FERPA does; protects students ‘educational records.’
 - c. Identifiable records (ex: if student graduated) can not be changed.
 - d. Custodian of Records is the University Registrar; other title updates.
 - e. Toni asked where documents would be stored.
 - f. Cameron asked about the hearing process; outlined under ‘Challenge and Correction of Education Records.’
 - g. Dottie identified incorrect titles on page 2.
 - h. Cindy suggested recourse should be outside the University Registrar.
 - i. Amanda Carpenter suggested policy recognize alumni; Annie offered ‘Participation in officially recognized activities’ should include unofficial.
 - j. Designates Provost or designee, as Compliance Officer for the University.

3. President’s Updates

- a. President’s [Enrollment Challenges and Budget Updates Memo](#) sent out January 23.
- b. Met with MPPs; last SRPC meeting was well attended.
- c. Enrollment Report due this week to the CO; using data to inform and engage.
- d. Hiring Chill now in place.
- e. Chancellor Search
 - i. President selected for Assessment Committee for the selection of the Chancellor.
 - ii. Three open forums with virtual options.
 - iii. Summer start date.
- f. Seven CSU Presidents are retiring; three searches going.

Next meeting: February 27, 2023