



Student Fee Advisory Committee

Friday, January 17, 2025 | 8:00 - 9:00 a.m.

Location - Zoom: <https://csuci.zoom.us/j/87525456510>

Minutes

Committee members present:

Andrew Fox, Chair
Manisha Aerra
Mari Riojas-Cortez
Trina Darakjy
Udan Kiran Jadi
Susan Kuzminksky
Allen Monge
Judah Stice

Committee members absent:

Crystal Mendoza

Others in attendance:

Dr. Eboni Ford Turnbow - Vice President for Student Affairs, guest
Dianne Wei Bobritsky - Associate Director of DSA Budget & Staff Resources

Minutes:

- I. Call to Order & Introductions
 - a. Chair Fox called the meeting to order at 8:03 a.m.
 - b. Chair Fox invited committee to introduce themselves as we had new members.
- II. Approval of the Agenda
 - a. Action Item: Approval of Agenda
 - i. Motion to approve the agenda (T. Darakjy / J. Stice)
Motion passed 8-0-0
- III. Approval of Meeting Minutes
 - a. Action item: Approval of minutes from Friday, November 22, 2024
 - i. Motion to approve minutes (M. Riojas-Cortez / A. Monge)
Motion passed 8-0-0
- IV. Public Forum

- a. No public forum.

V. Category II Fees – Marketing/Communication Update

- a. Dr. Ford Turnbow reviewed marketing and communication status on category II fees. Beginning next week, the formal website and announcement of the campaign will be launched and will go from February 3, 2025 through March 4, 2025. During the first two weeks, there will be a series of information sessions and tabling, social media postings, printed flyers, and email communications. The intention is to make information accessible to every student. Dr. Ford Turnbow emphasized the importance of reading available information, reaching out with any questions, and volunteering to support the campaign efforts.
- b. The second half of the campaign will consist of the launch of the feedback survey and will be live for two weeks. There will be additional information sessions and tabling. Once survey closes, the data will be summarized and shared with the committee. The committee will then meet and send a formal recommendation regarding fee increases to the President by the end of April.
- c. Dr. Ford Turnbow opened the floor for questions. Chair Fox emphasized the accessibility, ease, and digestibility of information for students.
- d. S. Kuzminsky inquired when the last time fees were increased. D. Wei Bobritsky stated the fees were increased 10 years ago.
- e. J. Stice inquired when students will get more information on where the fees are going within the programs. Dr. Ford Turnbow stated that this will be shared on a high level on the website and in more detail during in-person sessions.
- f. A. Monge inquired on the content of the campaign's marketing videos. Dr. Ford Turnbow shared that the videos will consist of students sharing their experiences with the programs and services, and not the status of the fees.
- g. D. Wei Bobritsky requested 1-2 SFAC members to be present at each tabling session.
- h. Chair Fox requested a talking points guide for FAQs for those tabling. This would allow us to have unified messaging. D. Wei Bobritsky shared that she is creating a document and would be following up with the volunteers afterwards to see if additional information should be added based on the inquiries received.

VI. Category III Fee Memos from Academic Affairs

- a. Action item: Review and Recommend
 - i. Nursing
 - 1. D. Wei Bobritsky shared a memo regarding nursing course fees and updated curriculum where three courses have been replaced (re-numbered and re-named) and kept current fee associated with original course. These did not go through the normal Category III process because they were not asking for an adjustment on the fees themselves or what the fee was going to support.
 - 2. Action item: motion to approve Nursing course fees and updated curriculum for NRS 301, NRS 313 and NRS 413 (A. Monge / M. Riojas-Cortez)

Motion passed 8-0-0

ii. Biology

1. D. Wei Bobritsky shared that Bio 427 is requesting to suspend the fee temporarily for Spring 2025 and eliminate permanently in Fall 2025 due to the Lab component of the course no longer a part of the course.
2. Action item: motion to approve Bio 427 suspension of course lab fee (A. Monge / M. Riojas-Cortez)

Motion passed 8-0-0

VII. Closing Remarks

- a. A. Monge suggested implementing a deadline on the Signup genius for tabling. Chair Fox agreed and suggested by end of next week.
- b. D. Wei Bobritsky inquired about meeting on the 24th, as there is no formal business to conduct outside of the support for the fee campaign. Communication can be done over email or a meeting if the committee prefers. Chair Fox suggested a meeting to discuss the webpages. D. Wei Bobritsky said she would get back to the committee as we may need the webpage feedback sooner, as the plan was to send out communication to the student body by the 21st.

VIII. Adjournment

- a. Chair Fox adjourned meeting at 8:53 a.m.